

**New York Chapter – ADK
Annual Open Board of Directors Meeting
August 6, 2016 @ 11:15 a.m.
Camp Nawakwa**

Present: Ray Kozma, Steve Barre, Diane Booth, Bill Burns, Mark Fedow, Lisa North, Giacomo Servetti, Janet Sibarium

Via Tel Conference: Suzanne Rocheleau

Excused: Mary Hilley

Keyholders (non-Board Members) Present: Kim Waldhauer, Lillian Zwyns, Mike Poris, Maryann Poris, Lisa North, Phyllis Stewart, Herbert Coles, June Fait, Jerry Flower, Susanne Flower, Laura Campbell, Jim Slovik, Ernie Kriese, Ronald Engasser, Michael Sergio, Helga Abel, Yajing Li, Everod Carter, Gladys Sotomayor, Carol Burns.

Agenda

1. **Approval of Minutes from July 19, 2016 – Teleconference:** Unanimously approved

2. **Chapter Chair Report: Ray Kozma**

Policy and Procedures – One year ago we announced that we would be working on a P&P manual, following the leadership of the Main Club. This is a long-term project.. A Conflict of Interest policy and a Whistleblower policy have been developed (with the help of Neil Woodworth, Executive Director of ADK). We have a committee working on the policies (Ray, Mary, Lisa and Suzanne). Folders were provided for attendees with reports by Committee Chairs along with a hard copy of the Policy and Procedures regarding Camp Nawakwa.

3. **Host Chair: Janet Sibarium**

Report Submitted for 2016 (Summary of past year hosting stats attached). There are hosts for all weekends (for rest of summer) and through September and October and midweeks for August through the first week of September. Last February, Janet e-mailed 53 keyholders/hosts (who hosted in the past three years) , asking for them to commit to volunteer to host a weekend or midweek. This early attempt to schedule/organize the entire high camp season was done under the directive of the Board.

The updated hosting manual, written by Mary Hilley and Maryann Poris, will be available digitally soon.

4. **Treasurer: Suzanne Rocheleau** (Reported via cell phone)

Items paid in the last month:

Annual Liability Insurance with Philly Life (\$8881)

Annual Fire Inspection (\$230) carbon monoxide & fire extinguisher inspection fees with Campbell Fire Protection (\$206)

To date, summer weeks and hosted weekends have been well received and have brought in a range of \$250 - \$800 in camp fees.

2015 Balance Sheet: Liability : \$102,000

Our Wellesley Income Fund account is doing very well; we earned \$700 last quarter vs. approximately \$40 if we still had all of our funds in the Vanguard Money Market Fund. (About \$60,000 is in this fund)

Checking Account: Little over \$30,000

2015 Camp Fees: \$9,000

Total General Income \$33,592

Biggest Expense Annual Liability Insurance: \$8,881

Camp Repairs: \$5,550

Rent: \$3,000

2014 Electrical Bill: \$800

2015 Electrical Bill: \$800

2014 Propane B \$1,200

2015 Propane Bill \$1554

Annual Liability Insurance Premium \$8854

We added provisions to the insurance (dishonesty clause) which increased our premium (About \$1,000)

Laura questioned the liability insurance increase. \$7351 to \$8351.

Fraud is covered by liability.

Laura would like to see the details of the insurance policy. David Miller, a Key-holder, who is also our insurance representative, will be contacted and asked about this.

Ernie asked how many policies we have.

The NY Chapter uses 2 companies that relate to insurance: Philadelphia Life Insurance via David Miller (for Liability and Directors & Officers Insurance) and Campbell Fire Protection (for fire alarm, fire extinguisher and carbon monoxide inspections).

Ernie also questioned \$5500 repairs maintenance, if it was one project or several. Suzanne replied that Kim's camp chair report covers that. Last year the most expensive project was the deck/steps replacement.

Laura asked how the MCI works. Ray explained, and Suzanne further explained. Laura felt net credit should be specified to show the MCI credit, how the rent is reduced. Suzanne agreed to add another category under rent.
[Note: We have a ten-year lease which ends 12/31/17. Our Annual Fee is: \$4,871. As specified in our lease "Permittee may apply up to 25% of the Annual fee to capital improvements of the permitted facility in the same calendar year."]

There were additional questions about propane delivery/use. Suzanne said every summer month we received 40 – 60 gallons. There was a question if we owned the tank. Ernie said a few years back the Chapter bought a larger tank to cut down on the delivery problem.

5. Camp Chair: Kim Waldhauer

(Report submitted) A Barbary project is scheduled for August 13, if we can find a keyholder to organize it, it can become an applicant qualifying service event. The hosted weekend with Angela Johnson & Don Gabel had heavy rain and leaks in Cabin 3 and the Main Cabin.

Cabin 3 must be repaired at one time, and the estimate is about \$3000.
Main Cabin Roof Repair Estimate (not including the skylight) is \$20,000

MOTION: Our MCI Project for 2016 will be Cabin 3 roof repairs. Unanimously approved

6. Main Club Director: Mark Fedow

This is his last year, and the Main Club has a policy that you can only serve for three terms, (2 years each), (for a total of six years). Four times per year he attends meetings, and financials are reported. EMS owes ADK about \$33,000 and just filed for bankruptcy.

For residents of NYS, there was a tremendous grant for the Borious Park in ADK Park. Bought from a timber company, was owned by two non-profits, until ADK and NYS was ready to buy the land. One controversy is what will happen to that land. (wild forest vs. wilderness). Wild forest designation would open to ATVs., build trails for ATVs (8 feet wide).

John Milton, a valued staff member of over 10 years at the ADK Loj and other lodges is leaving because he's moving. He will be missed.

7. Membership: Jerry Flower

Report Given

8. Nominating Committee Report: Ruby Kornfeld (handout)

Over the years, the terms of some Board's Officers and Directors have gotten out of sync with each other, and the yearly elections. Ideally, only half the Board positions should be open at any one time. This year's Ballot corrects that imbalance by having three positions be for one-year terms. Next year, we will

once again have half of the Board up for election, all for two-year terms. This correction will ensure a good continuity of experienced Board members moving forward.

Nominating Committee is Ruby, Mike and Maryann Poris. The deadline for submissions of nominations is August 15, 2016.

9. Website/Newsletter Committee: Giacomo Servetti (handout)

10. Trails Committee Report: Bill Burns (see handout)

11. Conservation Committee Report: Don Gabel (see handout)

12. Archives Committee Report: Ellen King (see handout)

12a. Discussion Topics:

Ron Engasser gave Kim a previous estimate for electrical upgrade for the main cabin, although that electrician declined to do the work. He will forward the estimate to the Board, and Ray reminded Ron that the Park must approve it, and three estimates by qualified electricians are needed before any work is approved.

13. Discussion Topics: Petition from Derek Lomer and Email From Katherine James. (See attached)

Comments:

Michael Sergio: Nawakwa is operated for keyholders. He felt 4 (instead of 2) cabins should be reserved for keyholders. Is there a limit how many times a guest can come up? Guests don't have work requirement nor pay ADK dues.

Yajin Li: Reminded everyone that there are two kinds of guests; a member of ADK (any chapter) and or friends/guests of keyholders.

Ray Kozma: In the By-laws the Board can set the number of times a guest can come. We tried to moderate the number of guests indirectly by increasing the Camp Fee cost for any guest.

Laura Campbell felt there is pressure from members with teenagers to reduce camp fees for 13 – 17 year olds.

Ray explained that, because a number of Key-holders with adolescents had made comments about the fees, the Board discussed the situation and decided that lowering the fee for Key-holders with teenagers was a reasonable request and that the slightly lower fee for adolescents was not an unreasonable accommodation. Ray also reminded everyone that, of their nature, Policy and Procedures were subject to revision. He reminded all present that the Board had already indicated that the P&P would be evaluated based on the experiences of this year's camp season.

Laura complained that the fee was reduced before the end of summer.

Everod Carter – Board has a fiduciary responsibility.

Jim Slovik, a dues paying member/keyholder since 1973, handed out his report on his observations about increased liabilities with groups of kids, waterfront safety, and Derek's negligence as midweek host to actively supervise the waterfront. (See attachment)

Carol Burns: Waterfront Safety Issues must be addressed before someone drowns. She ran a boy scout camp with 5 lifeguards. She emphasized that waterfront training is necessary for children at camp.

Steve Barre: Safety is an over-riding issue, and another important issue at camp is shared space. When a member brings a large group (many families), other members (keyholders) feel crowded/pushed out.

Helga Abel: Related a scary incident (last summer) with two kids and floatation devices in the deep water. She complained to the parent on the dock that they weren't being adequately supervised, and the parent responded wagging her finger, "Don't you worry! Helga also asked about the donations and bequeathments.

Ernie Kreise: Reminded the Board of *Article III Section 7 of the Bylaws of the NY Chapter of ADK* and how it applies to the situation discussed regarding Derek Lomer.

"By a vote of two-thirds of the full BOD a member may be temporarily suspended....or expelled from the Chapter for conduct prejudicial to the best interest of the Chapter or Corporation as determined by the BOD....."

Katherine James e-mail: proposal (to have two summer midweeks for families and two weekends off-season for families) was printed and distributed to the attendees.

Ray reminded everyone that, as per our Bylaws and our lease with the Park, we are an adult group camp, not a family camp or a children's camp. The only category of membership for Nawakwa is that of an individual adult, 18 years and older, who has fulfilled all the qualifying activities and been voted in by the Board. We can never run any events/activities that are advertised for children (because we are not a children's camp which have much different regulations and requirements than those we have for Nawakwa).

Meeting adjourned: 3:15 p.m.

Respectfully submitted,
Janet Sibarium