

NY Chapter – ADK
February 7, 2017
Teleconference: 7:37 p.m.
Minutes

Present: Ray Kozma, Steve Barre, Diane Booth, Mary Hilley, Lisa North, Louis, Ports, Suzanne Rocheleau, Janet Sibarium,
Excused: Mark Fedow, Bill Burns

1. Approval of Minutes from Board Meeting of January 8, 2017:
Approved Unanimously

2. Chapter Chair Report: Ray Kozma

Update on Lawyer, John Caffry: John, and his law firm of Caffry & Flower, (who has been recommended by the Main Club) is an expert on Non-profit Corporation law. We have retained him to review our By-Laws, policies, and tax exempt status, and to “prepare any necessary revisions to same.” Services “will be billed at the rates of \$195 per hour for attorney time, plus all disbursements incurred.” Initial analysis by John has pointed out some items that need clarification. For example, our Certificate of Incorporation (from 1931) states that the “Chapter shall have nine directors”, but our By-laws provide for 10 or 11. John stated that “One of these two documents should be amended so that the By-laws are consistent with the certificate.” Another thing John found is that the NYS Department of State, which maintains a directory of New York corporations, does not have an address on file for the Chapter. Ray will fill out the proper form and file it so that this situation is remedied. We will continue to work with John for review and advice on all our documents, policies, etc. that might needs attention.

3. Secretary/Hosting: Janet Sibarium

Thank you e-mails (and postal letters for donors without e-mail addresses) were sent to all contributors, whose donations were received by January 31st. Presidents’ Weekend will be hosted by Ingrid Strauch, depending on Park Permit. The Hosting Calendar will be open next month.

4. Treasurer: Suzanne Rocheleau

She is working with Kim to get a quote for the MCI 2017 credit. Bill Ledwitz has three quotes from a previous submission.

We were notified that our account at TD Bank was compromised. At our request, our checking account has been frozen. Suzanne will file a police report. Our money is guaranteed by the FDIC, so after the Bank’s Fraud Department investigates, the money will be re-credited into our account. Meantime, we will close that account, and open a new one, but the Board agrees that we’ll open up a new checking account in another bank.

5. Camp Chair Report: Kim Waldhauer

Kim has been able to obtain some quotes for the repair of roofs: Repair quotes: \$4380 for Cabin, 3 Roof, and \$17,950 for the Main Cabin Roof.

6. Request for an Inspection of Records

As per NY State Non-profit Corporation Law, “a member shall have the right to examine in person or by agent or attorney, during usual business hours, its minutes of the proceedings of its members and list or record of members and to make extracts therefrom.” Laura Campbell has made such a request to examine the 2016 New York Chapter Election materials. She has also requested a list of Chapter members. New York State law specifies “a list or record containing the names and addresses of all members, the class or classes of membership...” After consultation with Neil Woodworth, Executive Director of the ADK, and with our attorney, John Caffry, a list of names of members, with their addresses and category of membership (but without phone numbers or email addresses) will be prepared for inspection. The Board holds phone numbers and email addresses as proprietary information and judges that we do not have the right to release such information without the knowledge and consent of each member. A possible date of February 15 will be offered for this review. A conference room at Suzanne’s office will be procured for Feb. 15 @ 6:00 p.m.

An accurate, hard-copy listing of New York Chapter members, as of the date of the 2016 Elections, will be prepared for the review.

7. Proposed Hosting and Guest Policies.

Janet will send an e-mail blast to Key-holders on March 1st, that the calendar is open for volunteer hosts.

First Round: Ask 1st choice and 2nd choice. one-midweek or one weekend

Second Round: If still openings, another e-mail blast will ask all keyholders to indicate their 1st and 2nd choice, if they wish to host (including an additional weekend.).

MOTION: To Amend the Hosting credit policy: Beginning 2017 Camp Season, there will be \$50 maximum (\$10 per day) credit towards the next year’s Passport.

Unanimously Approved

MOTIONS:

To accept the Policy on Hosting During the Camp Season: (May 1 – Oct. 15)

Yes: 7 yes No: 1

To accept the Policy on Hosting During the Off-Season: (Jan – April 30 and Oct 16 – Dec. 31)

Yes: 8 No: 0

Guest Policy:

MOTION: To accept the Guest Policy with the provision that an individual key-holder may bring two guests to camp any day. Note, a key holder may bring immediate family members as guests, even if immediate family may exceed the 2 guests limit, but no additional guests.

Guests may be at camp for three (3) visits (events) per year.

YES: 7: ABSTAIN 1

Hosting Policy for Camp Nawakwa

Policy on Hosting During the Camp Season (May 1st-October 15th)

1. The Board has over-all charge of the calendar for Camp Nawakwa.
2. Only Key-holders are allowed to host.
 - a. An announcement of when the camp calendar is open will be sent by the Board to all Key-holders by March 1st of any year.
3. Each hosted event (whether Weekends or Mid-week) is allowed only one official Host (and a Co-host, if desired), both of whom are Key-holders.
4. When a Key-holder is Hosting or Co-hosting, that Key-holder is not allowed to bring guests to camp.
 - a. It is a fundamental contradiction to expect that any such Key-holder bringing up guests to camp should, at the same time, have the responsibility for hosting and being in charge of camp.
 - b. If the Hosting or Co-hosting Key-holder has a spouse or significant other who is also a Key-holder, but who is not involved in hosting the event, that other Key-holder would be allowed to bring guests to camp. (See also: Guest Policy).
5. Day Fees are waived for Key-holders who volunteer to host.
 - a. A \$10 credit per each day's hosting (up to a maximum of \$50) is offered to those hosts or co-hosts who hold an Annual Passport, which credit can be used for the purchase of the next year's Annual Passport. The Passport holder is free to decline the credit.

Policy on Hosting During the Off-Season (October 16th to April 30th)

1. Permission is always needed from the Park to access and use Camp Nawakwa when the camp is officially closed.
 - a. If a Key-holder desires to be at camp during the Off-Season, whether for the day or for an overnight(s), the Key-holder must notify the Chapter Chair who will contact the Park Office to request permission.
2. When Hosting during the Off-Season:
 - a. Only Key-holders are allowed to host.
 - b. There can be only one official host for the event (and a Co-host if desired).
 - c. Day Fees are waived for Key-holders who volunteer to host.
 - d. A \$10 credit per each day's hosting (up to a maximum of \$50) is offered to those hosts or co-hosts who hold an Annual Passport, which credit can be used for the purchase of the next year's Annual Passport. The Passport holder is free to decline the credit.)

(Note: See also *Policy on Camp Seasons and Use of Nawakwa*)

Guest Policy for Camp Nawakwa

1. With certain limitations, as outlined in this policy, Key-holders are allowed to invite guests to camp.
2. An individual Key-holder may bring two guests to camp at any one time. (Note: A Key-holder may bring up their immediate family members as guests, even if this exceeds the two guests per Key-holder limit, but no additional guests.)
3. Guests (with the exception of the Key-holder's immediate family members) may be at camp for a total of three visits/events per year:
 - a. A visit/event may be a day-visit, or an over-night. One over-night, either mid-week or weekend, would be considered one visit/event.
 - b. These visits/events may not be consecutively linked.
 - c. After being a guest for a year, the adult guest is encouraged to become an Applicant.
4. The Key-holder will ensure that all camp and Park rules (especially those of the Waterfront) are explained to and followed by all guests, whether adults or minors.
 - a. The Key-holder has the responsibility for staying with their guests at all times.
 - b. The Key-holder will offer guidance and explanation of camp life, and will ensure that the guest has a safe and enjoyable visit.

A Note to All:

Camp Nawakwa, situated in the beauty of Harriman Park, is above all an experience of fellowship and commingling of its members. Key-holder members rightly treasure the Nawakwa experience, a heritage that has been forged by a tradition of volunteerism, cooperative effort, good will and harmony. The first generations of members, working together, created the Nawakwa experience and entrusted this gift to us. They understood how Nawakwa was a refuge created 'by the members, for the members,' to be mutually shared and enjoyed.

Key-holder-members enjoy great freedom to come and go as they please, and they assume corresponding responsibilities for the camp and to their fellow members. In a simpler, more hardscrabble-time with primitive roads and facilities, the rules and practices were well understood, but were left uncoded. Such a codification seems necessary now, however, in order to clarify the Nawakwa experience, 'by and for the members,' and to foster within the current membership the harmony and comradery needed to build on the heritage we have been given.

While members, over the years, have brought their children to Nawakwa, and while guests are desirable and necessary to promote membership, **it is first and foremost the collective experience of Nawakwa's members, sharing the camp at any given time in good fellowship, that is the essence of the club.**

We note from experience that families seem to fit in best when they experience the camp as an individual family unit and not as a convocation of families or as a larger group of family plus friends. When a single family is present, the parents seem more watchful and more sensitive, and the family more self-contained in their enjoyment and appreciation of the camp environment. And it seems obvious to us, too, that the individual family unit fits in most compatibly with the other members in an atmosphere of shared accommodation and mutual enjoyment. Similarly, we do not want the total number of guests that members bring to camp to be such that it alters the camp experience for all.

We firmly believe that the great majority of members understand all this and desire to work together for the benefit of everyone - creating a community of good will, where all are invested and where all can share a most wonderful place we call Nawakwa.

The New York Chapter Board of Directors

Meeting Adjourned: 11:05 P.M.
Respectfully Submitted,
Janet Sibarium, Secretary