

**NY Chapter – ADK  
Board Meeting  
November 19, 2017 @ 12:45 p.m.  
Janet's Apartment**

**Present:** Ray Kozma, Suzanne Rocheleau, Lisa North, Janet Sibarium,  
**Via Teleconference:** Bill Burns, Mark Fedow, Lewis Ports

**Excused:** Diane Booth, Mary Hilley, Steve Barre

**1. Approval of October 12, 2017 Minutes:**

Lisa Made Motion; Suzanne Seconded: Unanimously Approved

**2. Membership: Report: Jerry Flower**

Applicants: Tatiana Helms and Sara Beaudry: Unanimously Approved

**3. Chapter Chair Report: Ray Kozma**

Review and discussion of the Election Process held October 28, 2017:

Election Day (at Sloatsburg Library) was done according to the NYS Non-Profit Corporation had to be at a meeting. A few members were confused with the Proxy and actual Ballot. Proxies are not the same as voting by mail. Twenty (20) members came in person to cast their votes. A few members misunderstood the purpose of the meeting: This was a meeting of the membership, not a Board Meeting, so there was no discussion of any business. All in all, the voting day went smoothly.

Ray suggested that future elections be held at the Annual Open Board Meeting, and that we move the meeting to the weekend after Labor Day.

**MOTION: To have the Annual Open Board Meeting moved to the weekend after Labor Day, (in September), and to have the Annual Elections held at the Annual Meeting**

Suzanne: Made Motion. Janet: Seconded

**Unanimously Approved.**

As to elections, our By-Laws must be changed to reflect the proper process (to confirm with the NYS Non-Profit Law). Working in consultation with our lawyers, the Bylaws will be updated. After being voted on by the Board, the Bylaws would then be presented to the Key-holders for a vote.

Anniversary Weekend: The weekend, even though it was a first-time event, went very well. The Saturday event was very popular for the key-holders who attended (over 42 for Saturday dinner); Sunday saw about 22 people in attendance, but very few general NY Chapter members (although we did get one new Applicant as a result). The Board agreed to keep this as an annual event, to be held on the Columbus Weekend. How to gage the costs for the weekend, and whether or not Passport holders should be charged less for the event, was discussed (e.g. as done with the Annual Fall BBQ, Passport Holders can deduct the \$15 camp fee.). Next year's committee will build on the success of this year's event. A Thank You letter will be sent to Susanne Flower for the extraordinary Saturday dinner she planned and executed.

## **Winter Social**

A Winter Social is planned for January 21, 2018 and will be at Pete's Tavern. Details will be in the next Trail Marker, with an email blast also sent out.

## **Camp Nawakwa Committee:**

Outline of the revised Camp Committee was presented and discussed. We need a Camp Chair and a co-chair (plus others as committee members who will work under the direction of the Chair and Co-Chair). Discussion will continue.

**Hosting Committee:** (New Hosting Co-chairs, effective January 1, 2018) – Mary Hilley and Maryann Poris.

Calendar will open March 1, 2018

## **Secretary/Host Chair: Janet Sibarium**

No additional hosted weekends after water is shut off.

## **Treasurer's Report: Suzanne Rochealeau**

Cost of Anniversary Weekend: \$1170 and Income (including Donations \$1180). Day-fees were waived. In hindsight, we could have charged \$5 more per person for dinner. Vanguard Wellington Income Fund Account is doing well.

Per NY Non-Profit Law, in 2017, we paid \$5,188 in legal fees to John Caffrey and his team and in 2016, and in 2017 paid a total of \$1,048 in accounting fees to Marvin & Co for their audit and review of our books. Going forward the Board agreed to have the audit every other year.

**MOTION: To donate to Sloatsburg Library \$150 (for hosting our elections and other meetings) and \$750 donation to the ADK Main Club.**

**Janet made the Motion, and Lewis seconded. Unanimously approved**

## **Camp Chair Report (by Kim who is no longer Camp Chair)...**

Suzanne will phone Call-A-Head and ask them to take the Port-O-Potty

Kim volunteered to work with the roofing people, who promised to finish Cabin 3 roof repair by January 1, 2018.

A supply of propane gas was delivered on 11/15.

Kim has repaired the broken window in Cabin 3

Permits are needed during the off-season and all other Camp rules/policies remain in effect during the off-season.

**Trail's Report: Bill Burns** – Three Fall reports are in. Awaiting a supply of new blazes (no more painted ones).

## **Discussion Topic:**

Quarterly Directors meeting in Lake George with ADK Main Club coming up on December 2<sup>nd</sup> (Mary and Ray will go)

Renewal of the lease: Bill Ledwitz said it will be mailed the end of this month.

Trail Marker deadline: December 13, 2017 for January – March issue

Annual Appeal Letter: Will be mailed to key-holders by second week of December.

Policy and Procedures: Discussion was held on the policies for Conflict of Interest, Compensation, and Reimbursement. Ray will consult with our lawyers (John Caffry and Amanda Kukle) about the final formulation so as to conform with the Not-for-Profit Corporation law,

According to the Main Club, we can have up to two alternates for main club meetings, Alternates, however, have to be elected. This will be discussed for the next elections.

**Future Plans:**

Sunday, Dec. 10<sup>th</sup> will be the final Board meeting of the year. Place TBD

Winter Social: Jan. 21, 2018 (at Pete's Tavern)

High Camp Season: July 4 – Labor Day (No invitational weekends)

Weekends being planned by the Board include:

Spring Work Weekend: May 5 – 6

Memorial Day Weekend

AMC Invitational Weekend June 2 – 3

Invitational for surrounding ADK Chapters to be planned

Anniversary Weekend

Fall Work Weekend

Meeting Adjourned: 3:07 p.m.

Respectfully submitted,

Janet Sibarium  
Secretary